

Crafton Hills College Academic Senate
Approved Minutes
18 April 2007

Academic Senate President Rick Hogrefe called the meeting to order at 3:02 pm.

Members Present: Daniel Bahner, Debra Bogh, T.L. Brink, Bob Crise, Jodi Hanley, Steve Hellerman, Catherine Hendrickson, Rick Hogrefe, Jim Holbrook, Denise Hoyt, JoAnn Jones, Marina Kozanova, Mark McConnell, Meridyth McLaren, Bob O'Toole, Catherine Pace-Pequeno, Snezana Petrovic, Diane Pfahler, Ralph Rabago, Jim Urbanovich, Gary Williams

Members Absent: Jane Beitscher, Robert Boehm, Kathy Crow, Matt Henes, Lynn Lowe, Damaris Matthews, Robert McAtee (on sabbatical), Frances White, Sherri Wilson (on sabbatical)

Guests Present: Gloria Harrison, Reuben Harrison, Dennis Partain, Dan Word

I. Administrative Reports

A. President's Report

1. In the next day or so the President will send out an e-mail to all faculty and staff that acknowledges the identity for the college that has been determined by the campus and the Educational Master Plan. It will be Public Health and Safety Careers and Transfer. The Task force will now work on goals and objectives. Draft of the Educational Master plan will be completed by May 24th. President Harrison felt there had been excellent participation in forums by both faculty and classified. Thanks to the Task Force for the hard work they have put into the Educational Master Plan.
2. There will be a moment of silence at 12:00 pm on Thursday out of respect for the tragedy at Virginia Tech. Do we have a plan in the event of a disaster or violence on this campus? Something the college is looking into again. Will probably be linked to the phones in the classroom. Has not been put into place at this point due to cost, but will be revisited. Suggestion that we need to make sure that each person is able to respond individually in the first few minutes.

II. Approval of Minutes

A. Minutes from April 4, 2007

Motion: To approve with corrections (Bahner, Holbrook (MSC))

III. Treasurer's Report

Treasurer Jodi Hanley reported that the AS account balance stands at \$2085.60 due to costs associated with the Classified Luncheon. Honors account can be combined with 4.0 Scholarship account.

IV. Other Reports

- A. Classified Senate Report
None

B. Student Senate Report

Reuben Harrison announced that on April 27 & 28 the college will be presented the musical Songs for a New World. Sports day was a great success with many students participating. The math team, lead by Jodi Hanley, came in third. 1st place went to Team Minority and place 2nd to FBLA.

V. Senate President's Report

A. Classified Appreciation Luncheon

Received a number of e-mails of thanks and a handwritten card from Classified Staff. Overall the luncheon seemed to be very well received and accomplished the mission of making Classified Staff on campus feel appreciated.

B. Senate Elections

Will put out a call next week. Will now have 2-year terms.

C. State Plenary Session

Resolutions do not appear to be too controversial. One involves the distinction between AS and AA. Also looking at all community colleges using the same assessment tool. Could be an issue in the future. Having a uniform test could allow for cleaner transfers between colleges but then becomes an issue with curriculum and placement standards of individual colleges.

VI. Old Business

A. **Action Item, 2nd Reading:** General Education Program Proposal

Motion: To approve (McConnell, Bogh, MSC- 2 opposed)

Discussion - none

B. **Action Item, 2nd Reading:** DE Validation of Faculty Readiness Form/Process

Motion: To approve (Bahner, Brink, MSC)

Discussion - none

C. **Action Item, 2nd Reading:** CHC Academic Senate By-Laws

Motion: To approve (Brink, Bogh, MSC)

Discussion: Issue with once a month meeting requirement. Consensus to leave it. Get rid of widows and orphans.

D. **Action Item, 1st Reading:** Revised Curriculum By-Laws

Motion: To approve as amended (Brink, Holbrook, MSC)

Discussion: Add 'All meetings will be conducted according to the most recent edition of Robert's Rules of Order.' Same as the AS by-laws

VII. New Business

A. **Action Item:** High Honors Scholarship Award

We have \$2085 in the treasury. We have 8 students graduating with a 4.0. How much should we award to each student? How much do we need to hold in reserve for other commitments? We should hold approximately \$1000.

Motion: To give \$200 to each of the students graduating with a 4.0 (Bahner, Brink, MSC)

B. Discussion: BP 3720/AR 3270 Computer and Network Use

The policy seems to be vague and contradictory. Board Policy and Regulations are typically not the same word for word. AR should detail the procedure for implementing board policy.

Who has access to faculty computers? The computers belong to the college and can be accessed by the college at any time.

C. Part time Equivalency Policy

Has been accepted. Now also includes provisions for math interns.

VIII. Committee Reports

- A. Educational Policy – minors on campus issue is in holding pending further review.
- B. Personnel Interests – the Classified Luncheon was a success.
- C. Scholarship – new scholarships are still coming in. Using the pool of applicants that had applied for previous scholarships. Will convene an ad hoc committee in the event that the choice can not be narrowed down by the Scholarship Committee to 1 or 2 choices.
- D. Honors Steering – 8-10 new applications for the Honors Program. In the fall, Honors courses will be identified in the catalogue. 22 different courses will be honors capable in fall, 10 more than this year. 11 of those classes will be offered at night.
- E. Professional Development – Etienne Wenger will be presenting on Thursday at 3:30 in PAC. Staff Development auction next Friday, April 27th. This is the last year for Professional Development bucks. Reminder to get Flex reports turned in. They are now going to the AS President and the Flex Committee. Forms due before the last professional development meeting, May 16th. Some concern that this change in process has not been adequately communicated. Process was outlined in a document last year.
- F. Educational Master Plan – none
- G. GE Task Force – thanks for passing GE document.

IX. CCA Report

Cocktail party for faculty tomorrow in the library.

X. Announcements

Students are doing a musical next weekend, a student pit, cast, director, and design. There is also another student presentation the following week.

XI. Statements from the Public

None

XII. Adjournment

Meeting was adjourned at 4:07pm.

Respectfully submitted,

Meridyth McLaren, AS Secretary